Pandemic Relief Mini-grant Application

# Pandemic Relief Mini-Grant Application for Organizations

Email:

**Organization Information**

* Organization Name
* SAM.gov UEI
* FEIN
* Founding Year
* Mailing Address
* Physical Address
* County Organization is Based in
* Zip Code Organization is Based in
* Counties Organization Serves
* Organization’s Official Mission Statement
* Organization Description | 2500 Character Limit
* Do you have any accessibility concerns we need to address as part of this application process?

**Authorized Officials | Contact information for officials who can sign contracts for your organization**

* Primary Contact First Name
* Primary Contact Last Name
* Primary Contact Title
* Primary Contact Pronouns
* Primary Contact Email
* Primary Contact Phone Number
* Primary Contact Mailing Address
* Secondary Contact First Name
* Secondary Contact Last Name
* Secondary Contact Title
* Secondary Contact Pronouns
* Secondary Contact Email
* Secondary Contact Phone Number
* Secondary Contact Mailing Address

**Eligibility**

* Does your organization meet the following requirements to be eligible for funding through this grant?
	+ Only 501c3 nonprofit organizations, units of state or local government, institutions of higher education, or Federally-recognized Indian tribal governments are eligible to receive funds; must be a 501c3 nonprofit organization that has an arts-based mission OR a 501c3 nonprofit organization that is arts-supportive and can provide proof of community arts programming prior to the pandemic.
	+ Applicants cannot be disbarred, suspended, or have any other exclusions or disqualifications from receiving federal funding; must self-identify within the application.
	+ Must currently be based in and/or providing services within the mini-grant service area.
		- y/n/unsure
* Has Someone from your organization read through the entire grant guidelines document? (<https://tamarackfoundation.org/grants/>)
	+ y/n
* Has someone from your organization viewed, listened to, or read a transcript of the Technical Assistance video? (<https://tamarackfoundation.org/grants/>)
	+ y/n

**Grant Request Information**

* Project Name
* Grant Request - Total eligible expenses form grant budget form. (This form must be uploaded in the attachments section) Budget form: <https://tamarackfoundation.org/wp-content/uploads/2022/04/Grant-Budget-Pandemic-Relief-Mini-grant-for-Organizations.xlsx>
* Please summarize how these funds will support your organization in one sentence. This will be used for publications and in grant reporting.
* Need for organizational support related to the impact of COVID-19 and recovery from the pandemic - How will these funds be used to support your organization's operation? | 2500 character limit
* Anticipated Outcomes – What changes (outcomes) will the grant produce? How will progress toward those outcomes be measured? Please identify at least one outcome and no more than three. List as: (1) Outcome/Measuring tool (2) Outcome/Measuring tool (3) Outcome/Measuring tool
	+ 1
	+ 2
	+ 3
* Total ACTUAL Expenses from most recently comped fiscal year
* Has your organization ever lost its 5019c3 Status? If yes, explain)
* Artistic Discipline
	+ Artist Communities (primarily for artist residencies) · Arts Education · Dance · Design · Folk & Traditional Arts · Literary Arts · Local Arts Agencies · Media Arts · Museums · Music · Musical Theater · Opera · Presenting & Multidisciplinary Arts · Theater · Visual Arts
* Current number of full-time employees
* Current number of part-time employees
* Number of part-time employee positions lost due to the pandemic
* Number of full-time employee positions lost due to the pandemic
* Loss of income due to COVID-19 to date
* When will the grant funds be used? please create a timeline for implementation.
* Demographics - Select the age of your intended participants and/or beneficiaries. (select all that apply)
	+ Early Childhood (0-4 years)
	+ Children (5-12 years)
	+ Teens (13-18 years)
	+ Young Adults (19-25 years)
	+ Adults (26-54)
	+ Older Adults (55+ years)
* Demographics - Select the race/ethnicity of your intended participants and/or beneficiaries. (select all that apply)
	+ Multiracial or Biracial
	+ Black or African American
	+ Asian or Pacific Islander
	+ White or Caucasian
	+ Hispanic or Latinx
	+ Native Hawaiian or Other Pacific Islander
	+ Indigenous American or Alaska Native
* Demographics - What genders do you intend to target? (select all that apply)
	+ Female
	+ Male
	+ Non-binary
* Demographics - Will any of the following populations be specifically targeted as participants or beneficiaries of this grant? (select up to 5)
	+ General Population
	+ Unemployed or underemployed
	+ Low-income
	+ BIPOC
	+ LGBTQ+
	+ Differently-abled
	+ Substance Use

**Artistic Excellence**

* Programs - Pleas list examples of arts programming your organization coordinated prior to the COVID-19 Pandemic. | 1250 Character Limit
* Programs - Describe a representative sample of arts programs that your organization plans to offer during the FY23 funding period, July 1, 2022-June 30, 2023. Include details that demonstrate how the programs represent meaningful arts experiences for the community served. | 1250 Character Limit
* Artist Backgrounds - How will your organization ensure that the artists and/or arts instructors engaged in delivering programs this year create meaningful arts experiences of the highest caliber for the community? Include information about the artistic backgrounds of the individuals and/or groups involved in the planning and artistic processes. | 1250 Character Limit

**Artistic Merit**

* Describe Community Served Describe the community your organization serves. This community could be defined by geography, age, physical ability, gender, ethnicity, etc., or any combination of these or other traits. | 1250 Character Limit
* Benefit to Community - How does the work of your organization benefit the community you identified in the previous question? Your organization might touch the lives of thousands, or it might follow and transform the lives of a few. Tell us about it. | 1250 Character Limit
* Underserved Audiences
	+ How does the organization actively engage underserved audiences and develop ongoing relationships with these communities?
	+ How are members of targeted underserved communities involved in the planning of programs? Underserved audiences are those groups that lack access to the arts because of any barrier, such as language, geography, economic status, physical ability, etc. The answer should not focus exclusively on giving away tickets or using an ADA accessible facility.
* Accessibility
	+ In addition to utilizing a physically accessible venue, how will you ensure that people with disabilities can participate in and benefit from your programming? This might include providing ASL interpretation, captions, and/or audio description for event/performance; visual/audio description or tactile models of artwork; and electronic/text only version of written work so people with screen reading software can read it; accessible website content Recovery Grants To Arts Nonprofits Program Guidelines Page 6 of 20 for screen readers, captions for video or film; as well as ensuring that all venues for these works are physically accessible.

**Fiscal Organization Stability (Review of Risk)**

* Long-Term Stability - What financial and administrative changes has your organization made or will your organization make in the next year to ensure the long-term stability of the organization in response to the impact of COVID? | 1250 Character Limit
* Board Role - What role has your board played in addressing current challenges and planning for the future of the organization? | 1250 Character Limit
* Public Art - Due to the federal origin of these grant funds, any awardee creating public art will need to be in compliance with National Historic Preservation regulation. Will your organization fund or create any works of art in public spaces in FY 2023? If the answer is yes, please briefly explain, and fill out this federal compliance questionnaire and upload in the attachments.
	+ Compliance Questionnaire: <https://www.arts.gov/sites/default/files/NHPA-NEPA-Questionnaire-PRA-11.1.19-rev.pdf>

**Attachments**

* IRS Letter stating 501c3 status
* Board of Directors - Please upload a list that includes the following information for each Board member:
	+ Name
	+ Position on board (if applicable)
	+ Corporate, business, or community affiliation
	+ Number of years on the board
	+ Board term end date
	+ City, County, and State of residence
* Support Materials (5 file limit 10MB each) Please upload your support material here. Each applicant may include in Support Material items that will help the panel better understand your artistic practice, the audience served, or the other artists involved. Support Material could include items such as resumes, reviews, photos, letters of support, surveys, survey results, videos, teacher guides, recordings, newspaper articles, etc. You may also include information in the Support Material that you were not able to include in the narrative.
* Grant Request Budget Form: <https://tamarackfoundation.org/wp-content/uploads/2022/04/Grant-Budget-Pandemic-Relief-Mini-grant-for-Organizations.xlsx>
* Organization Budget – 990 form for 2020
* Organization Budget - 990 form for 2019
* Public Art Compliance Questionnaire: <https://www.arts.gov/sites/default/files/NHPA-NEPA-Questionnaire-PRA-11.1.19-rev.pdf>
* Certification Statement: <https://tamarackfoundation.org/wp-content/uploads/2022/04/Pandemic-Relief-Mini-grant-Certification-Statement.pdf>