



Pandemic Relief Mini-Grant Request for Proposals

Tamarack Foundation for the Arts (TFA) strives to be the WV leaders in providing artistic professional development opportunities for creatives and cultivating positive effects on communities to develop a stronger economy for all. TFA raises awareness of the outstanding quality of art produced in WV, advocating for a sustainable creative worker's class that enhances both economic opportunity for artists and the quality of life in WV communities.

TFA received \$250,000 from the National Endowment for the Arts American Rescue Plan funds to provide 28 mini-grants to artists and arts-supportive 501c3 organizations in 14 West Virginia counties for pandemic relief.

Grant Amount: \$7,500
Partial grants will not be awarded.

Match: No match required.

Service Area: Braxton, Boone, Clay, Fayette, Lincoln, Logan, Kanawha (designated areas only, [see list](#)), McDowell, Mercer, Mingo, Nicholas, Wayne, Webster, Wyoming

Application Open: April 22, 2022
Submission Close: May 22, 2022 @ 11:59 pm
Check-in w/TFA: May 23 - June 3 (more details below)
Final Draft Due: June 15, 2022 @ 11:59 pm

Announcement of Award: Applicants will be notified within four to six weeks of the final submission.

Application

The application will be accessible on TFA's website beginning on April 22. Upon request, TFA will provide paper copies and/or assist with the completion of the application if barriers exist, including, but not limited to, challenges related to disability, challenges with access to reliable internet, and inexperience with applying for grant funding. Please email Domenica at dqueen@tamarackfoundation.org with any accessibility concerns or call and leave a message at 304-926-3770.

Technical Assistance Support and Requirements

This regranting program is designed to offer ample technical assistance to applicants and to those receiving funds.

- **Mini-grant Technical Assistance Video:** Applicants will be asked to view, listen to, or read transcripts of a short technical assistance video as part of the application process.
- **One on One Session with TFA staff:** Applicants have the opportunity to schedule a one on one check in with TFA staff prior to submitting the initial application. If interested in participating in a one on one check in with TFA staff before submitting an application, please contact Domenica Queen at dqueen@tamarackfoundation.org.
- **Required Check-in with TFA staff:** TFA staff have reserved time to review the grant applications before they are sent to the final review panel. Applicants will be required to participate in one-30 min phone/zoom call with TFA staff during this time period. This will give TFA the opportunity to learn about applicants and their proposed projects, and, if needed, assist applicants with suggestions for improvements to their application to make it stronger.

There will be a scheduling field in the application package to select appointments times. The appointment dates will be held on May 24, 25, 26, 31 and June 1, 2.

Specific Requirements

Individual Artists: TFA Pandemic Relief Mini-grants may be awarded to individual artists for the artist fees/stipends to support the services they provide for specific programs and activities, such as

- Providing presentations
- Facilitating workshops
- Conducting research
- Creation of artwork with tangible outcomes required by TFA

This is considered a stipend to the artist for the work undertaken and completed consistent with the programmatic objectives of TFA.

Arts-Supportive 501c3 Organizations: Only 501(c)(3) nonprofit organizations, units of state or local government, institutions of higher education, or Federally-recognized Indian tribal governments are eligible to receive funds. TFA Pandemic Relief Mini-grants may be awarded to eligible subgrantee organizations for any or all of the following costs:

- Salary support, full or partial, for one or more staff positions
- Fees/stipends for artists and/or contractual personnel only in support of services they provide for specific activities in support of your organization's day to day operations
- Facilities costs such as mortgage principal, rent, and utilities.
- Costs associated with health and safety supplies for staff and/or visitors/audiences (e.g., personal protective equipment, cleaning supplies, hand sanitizer, etc.)
- Marketing and promotion costs

TFA Pandemic Relief mini-grant funds may be used by an organization to support existing jobs, new jobs, or to restore jobs that were furloughed or eliminated due to the pandemic.

Mini-grants cannot be awarded to organizations with a fiscal sponsor.

Concerning applications from 501c3 organizations, TFA is not looking for applications from arts-focused organizations only. TFA encourages organizations that support arts within underserved populations to apply as long as they have a track record of providing arts programming prior to the pandemic, such as senior centers, afterschool/summer programs, and community centers.

Tamarack Foundation for the Arts Commitment to Accessibility

Tamarack Foundation for the Arts honors people with different abilities and welcomes and encourages applicants and subgrantees to request accessibility accommodations at any point during the grant process should the need arise. TFA staff will make adjustments and accommodate participants as needed upon request, and will make this known throughout the entire grant process.

A critical component of this regranting project is to support communities and artists who have limited or no access to funding, including marginalized populations, communities experiencing deep poverty, and peoples with different abilities. This project is designed to offer a plush amount of technical assistance for both applicants and grantees, and applicants are encouraged to take advantage of the assistance.

Notice of Federal Funds

Tamarack Foundation for the Arts is the awardee of National Endowment for the Arts funds to be used for subgranting, or redistributing funds, through a mini-grant program. National Endowment for the Arts funds are Federal funds. The TFA Pandemic Relief Mini-grant funds are subawards of this NEA Federal Award, and one hundred percent of the subawards are made from this Federal Award; no part of the subawards come from matching funds.

Recipients of mini-grant funds will be required to abide by the Flow-through of National Policy and Other Legal Requirements that are applicable to all Federal awards. These include requirements that prohibit discrimination, ensure accessibility of all facilities and programs funded with Federal monies, provide for the protection of environmental and historic resources, and more. Recipients will receive guidelines and Terms & Conditions that will outline all requirements for managing their award. These Terms & Conditions will include or reference all of the Federal requirements that "flow down" to the subaward/subgrant, instructions for submitting performance, and financial reports, and information relating to the closeout of the subaward/subgrant.

Non-Discrimination

Proposals may focus on reaching a particular constituency; however, they may not be exclusionary under national civil rights laws and policies prohibiting discrimination. This extends to hiring practices and audience engagement activities.

Tamarack Foundation for the Arts does not and shall not discriminate on the basis of race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status, in any of its activities or operations. These activities include, but are not limited to, hiring and firing of staff, selection of volunteers and vendors, and provision of services. We are committed to providing an inclusive and welcoming environment for all members of our staff, clients, volunteers, subcontractors, vendors, and clients.

Equal Opportunity

Tamarack Foundation for the Arts is an equal opportunity employer. We will not discriminate and will take affirmative action measures to ensure against discrimination in employment, recruitment, advertisements for employment, compensation, termination, upgrading, promotions, and other conditions of employment against any employee or job applicant on the bases of race, color, gender, national origin, age, religion, creed, disability, veteran's status, sexual orientation, gender identity or gender expression.

Please review [“Appendix A: National Policy and Other Legal Requirements, Statutes, and Regulations that Govern Your Award”](#) (pages 20-23) for more guidance.

This project is supported by

